

# Schedule for a Tent Wedding

*A tent wedding always requires extra setup time. You probably won't need the four days we had here—our setup was fairly involved. (P.S. You really don't have to hire a babysitter for your guests' children—but it's an extra, extra nice thing to do if you can.)*

## THE WEDDING OF *Jennifer Floria and Brandon Case* MAY 28, 2006

*When you're putting in a subfloor, you might need to begin installation as early as five days before the wedding.*

### TUESDAY, MAY 23

Rentals to begin installation

### WEDNESDAY, MAY 24

Begin subfloor installation at location

### THURSDAY, MAY 25

Rental installation continues

### FRIDAY, MAY 26

Rental installation continues

Décor and lighting install begins

Restrooms delivered

Welcome gifts delivered to out-of-town guests

3:00 p.m. Jennifer and Brandon check into hotel

6:20 p.m. Wedding Rehearsal—Beau Rivage

### SATURDAY, MAY 27

9:00 a.m. Caterer arrives

10:00 a.m. Old-fashioned photo booth delivered

→ Valet arrives for staff parking

Florist to deliver flowers to cake maker

11:30 a.m. Videographer arrives

11:45 a.m. Calypso band begins  
Unlimited Party Rentals to set up (2)  
market umbrellas for band

12:00 p.m.–5:00 p.m.

→ BBQ

### SUNDAY, MAY 28

8:00 a.m. Floral installation begins

→ AstroTurf placed on the driveway

Linens delivered

*The staff arrives early and may need help parking.*

*The rehearsal and rehearsal dinner don't have to be on the same night.*

*The driveway was very uneven, and I wanted a smoother surface for walking. Sometimes you have to get creative. . . .*

*Alternating your napkin treatment from table to table is a great way to get in your two colors.*

*If you don't have time to do your manicures the day before, do them really early in the morning so you have time to dry.*

Round tables—lemongrass beaded embroidery overlay & multifloral overlay with lemongrass underlay

Alternate napkin treatment—½ lavender and ½ wreath

Chiavari chairs

9:00 a.m. Breakfast delivered to house for girls  
Bagels, cream cheese, croissants, baked goods, fruit salad, and orange juice

9:00 a.m. Manicures and pedicures for Jennifer [bride] and Stacy [maid of honor]

11:00 a.m. Jennifer to begin hair and makeup

### Hair and Makeup Schedule

	Hair (Marbella)	Makeup (Juan)
10:30 a.m.		Alli
11:00 a.m.	Alli	Stacy
11:40 a.m.	Jennifer	Debbie
12:20 p.m.	Terry	Jennifer
1:00 p.m.	Stacy	Terry
1:30 p.m.	Ashley	Melissa
2:00 p.m.	Debbie	Ashley
2:20 p.m.	Melissa	Kim
2:50 p.m.	Kim	

12:00 p.m. Dresser arrives

Videographer to set up ceremony sound

Wedding planners to deliver lunch:  
Small sandwiches—vegetarian and turkey,  
side of hummus, grilled veggie wrap,  
2 salads, Vitamin water, Diet coke,  
Coke, Sprite, mayonnaise and mustard  
on the side

*This is such a sweet way to dress up your cake table.*

- 12:30 p.m.** Videographer and photographer arrive for getting-ready pictures
- 1:00 p.m.** Caterer arrives
- 1:30 p.m.** Pictures begin—Jennifer and Brandon to see each other for the first time  
Reserved seating cards placed on chairs
- 2:30 p.m.** Family pictures  
Wedding cake delivered  
Parents' wedding pictures placed on cake table
- 2:30 p.m.** Shuttle to depart hotel [VIP 310-555-1111]  
Shuttle to proceed to location—24 passenger  
Charter 53469
- 2:45 p.m.** Shuttle departs—24 passenger  
Charter 53471
- 3:00 p.m.** Babysitter arrives for kids
- 3:30 p.m.** Prelude music begins (6 chairs)  
Pictures complete
- 4:00 p.m.** Invitation time for ceremony  
Waitstaff to tray pass lemonade and water  
Wedding planner to assist guests with seating cards
- 4:15 p.m.** Wedding planner to line up bridal party
- 4:30 p.m.** Ceremony begins  
Music: Harp  
Procession
- Officiant  
Brandon with his parents, Debbie and Ken
- Groomsmen:  
Aaron  
JJ  
Michael  
David
- Bridesmaids:  
Stacy  
Alli  
Ashley  
Kim
- Melissa—flower girl
- Jennifer with her parents, Terry and Paul  
Recessional

*This is a really nice thing to do. . . .*

- 5:00 p.m.** Cocktail hour begins  
Music is playing  
Tray passing of cocktails and hors d'oeuvres
- 6:00 p.m.** Guests invited into the reception tent  
Coleman Band is playing
- 6:15 p.m.** Grand Entrance—first dance as husband and wife, announced as Jennifer and Brandon Case  
First dance song: "How Sweet It Is"  
Emcee to invite up to dance:  
Parents—Terry and Paul  
Debbie and Ken  
Wedding party  
Then all guests  
Then 2 dance songs
- 6:35 p.m.** Guests invited to be seated
- 6:40 p.m.** Welcome by Terry and Paul
- 6:50 p.m.** First course served  
Dance set
- 7:45 p.m.** Entrée served  
Toasts during entrée  
JJ (brother)  
Aaron (Brother)  
Stacy (bridesmaid)
- 8:30 p.m.** Father/Daughter Dance  
Song: "Unforgettable"  
Midsong, emcee to invite  
Brandon and Debbie  
Then all guests  
Followed by dance set
- 9:10 p.m.** Cake cutting—Jennifer and Brandon to say something
- 9:15 p.m.** Dessert served
- 10:00 p.m.** Band complete or goes into overtime

**MONDAY, MAY 29**

**9:30 a.m.** Brunch at Marguerite

**TUESDAY, MAY 30**

Strike all vendors